

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building October 18, 2004 with the following members present: Mike Kearns, Chairman; Bob Newsome, Vice Chairman; Alvan Johnson, Member; and Rich Vargo, County Clerk.

8:30 Public Comment & Business Meeting

Geri Simon; Brennan Engle, Free Press; Janet Dean, Human Resources Coordinator; Julie Merklin, League of Women Voters; and Leon Hobson, Director of Public Works/County Engineer, attended.

Johnson moved to approve the minutes of October 14, 2004 as amended. Newsome seconded. Carried 3-0.

Newsome moved to sign Out of State Travel Requests for Larissa Payne and Karla Hagemeister in the County Attorney's Office to attend a National Conference on Domestic Violence in Anaheim, California to be funded by a Scholarship, National College of District Attorneys. Johnson seconded. Carried 3-0.

The Board of County Commissioners signed the following Riley County Personnel Action Forms:

- Crystal Jean Wilson, a new hire, as a part-time DMC Clerical Assistant (grant funded), in the Community Corrections Department, at a grade 4 step 1, at \$9.07 per hour.

- Holly Hemphill, a new hire, as a Title II JIACM Position (grant funded), in the Community Corrections Department, at a grade 9 step 1, at \$14.68 per hour.

9:00 Leon Hobson, Director of Public Works/County Engineer

Brennan Engle, Free Press; Geri Simon; Julie Merklin, League of Women Voters; Bret Glendening, Budget and Finance Officer; Chuck Williams, Manhattan City Public Works Director; Jill Conard, Account Clerk; and Julie Winter, Administrative Assistant, attended.

Hobson presented a proposal to combine the Valleywood sewer and water districts and allow the City of Manhattan to bill for the sewer service.

Johnson asked if the matter had been brought to the attention of the Valleywood Benefit District Board.

Hobson said he has invited the Valleywood Board to this meeting.

Johnson said he would prefer to wait and discuss the Valleywood Benefit District after it has been discussed with the Valleywood Board.

Hobson stated he has verified with the County Counselor and the funds can be combined.

Hobson stated the City of Manhattan is willing to assume the billing for the Valleywood Benefit District.

Kearns asked if there is any legal issues with the City of Manhattan doing the billing.

Hobson said the City of Manhattan billing the residents will eliminate the Riley County as the middle person.

Kearns asked that the Valleywood Water and Sewer Districts Directors be invited to the Board of County Commissioners meeting at which the matter will be discussed.

9:30 Press Conference

Beryl Adams and Mandy Semple, Manhattan Emergency Shelter; Pat Collins, Director of Emergency Management; Julie Merklin, League of Women Voters; Kathryn Mayes, Manhattan Mercury; Marshall Ice, KMAN; and Geri Simon, attended.

Adams introduced Mandy Semple, the new director for the Manhattan Emergency Shelter. Adams said the Emergency Shelter needs to expand. Adams said a new structure will be built some place central to Manhattan. Adams said a campaign will take place to build a new facility. Adams said they typically house local people, and some people transitioning through the area. Adams said residents do pay a service fee based on income.

Semple stated they are currently at maximum capacity at all three facilities. Semple said they try to make life as normal as possible for their residents. Semple said they have seen a huge success rate in the various programs.

Semple said funding comes from State and Federal Grants, United Way, City of Manhattan, Riley County, and private donations.

P. Collins reported the Tuttle Creek Dam Exercise will take place on Wednesday, October 20, 2004. P. Collins said plans will be carried out throughout the day.

Vargo reported advance voting began Wednesday, October 13, 2004.

Vargo said the last day to register to vote for the 2004 General Election is today, Monday, October 18, 2004.

Vargo stated 266 advance voters have come into the office to vote.

10:15 Doug Messer, Assistant Fire Chief - Bid Opening for fire tank and fire pump

Pat Collins, Director of Emergency Management; Geri Simon; Brennan Engle, Free Press; Julie Merklin, League of Women Voters; Jeff Holmes; and Bret Glendening, Budget and Finance Officer, attended.

The Board of County Commissioners opened the following bids for a fire tank:

<u>Company</u>	<u>Base Bid</u>
Country Hills Energy Services, LLC 2618 Central Drive Junction City, KS 66441	\$7,440.99
Custom Fiberglass Mfg. 1018 East Madison Street Oklahoma City, OK 73111	\$6,541.00

Johnson moved to refer bids to staff for evaluation and recommendation.

Newsome seconded. Carried 3-0.

The Board of County Commissioners opened the following bids for fire pump:

<u>Company</u>	<u>Base Bid</u>
Emergency Fire Equipment, Co. 100 W. North Street Mayfield, KS 67103	\$2,865.00 x3 \$8,595.00

Johnson moved to refer the bids to staff for evaluation and recommendation. Newsome seconded. Carried 3-0.

10:30 Stan Morgan, Counselor/Director of Administrative Services

- **Administrative Work Session**

Bret Glendening, Budget and Finance Officer; Geri Simon; Leon Hobson, Director of Public Works/County Engineer; and Julie Merklin, League of Women Voters, attended.

Kearns discussed the City of Manhattan's request to the Law Board to be covered by Riley County Police Department's liability insurance. Kearns said Riley County should check to see if Riley County could be covered also.

Morgan stated if an individual is an appointee and not an employee an executive session on that individual would be a violation of the open meetings law.

Morgan said the City of Manhattan has requested a transfer of ownership of Riley County's lot owned in Tatarrax. Morgan said he will bring that back next week to the Board of County Commissioners.

Morgan's stated he and Leon visited with Mr. and Mrs. Sabo on the removal of the berm on Tanmangile Road.

Morgan said he will attempt to get the Sabo's, Leon Hobson, and the Corps of Engineers together for a meeting on Tanmangile Road.

The Board of County Commissioners asked Stan Morgan to check the laws and any Home Rule resolutions on how often the Board of County Commissioners is required to meet for a county, Riley County's size.

10:50 Ron Downey, KSU, Assistant Provost and Director

Stan Morgan, Counselor/Director of Administrative Services; Janet Dean, Human Resources Coordinator; Leon Hobson, Director of Public Works/County Engineer; Geri Simon; and Julie Merklin, League of Women Voters, attended.

Downey discussed the questions the department heads had on the goals setting process for department heads.

Downey said the next stage is to present a final draft of the department heads evaluation process.

Downey proposes on a rotating basis each commissioner will have three department heads evaluation to consolidate. Downey stated the evaluation will be a commissioners' response as opposed to individual commissioner's response.

Downey asked for input from the Board of County Commissioners on factors for making salary comparisons for Riley County elected and appointed departments heads.

11:05 Johnson moved to adjourn. Newsome seconded. Carried 3-0.